

## **SLOUGH BOROUGH COUNCIL**

**REPORT TO:** Council

**DATE:** 22<sup>nd</sup> February 2018

**CONTACT OFFICER:** Shabana Kauser  
**(For all enquiries)** Senior Democratic Services Officer  
(01753) 787503

**WARD(S):** All

### **PART I** **FOR DECISION**

#### **CALENDAR OF MEETINGS 2018/ 2019**

1. **Purpose of Report**

To seek approval to the calendar of meetings for 2018/19.

2. **Recommendations**

The Council is requested to resolve:-

- (a) That the calendar of meetings for the period December 2018 to May 2019 attached as Appendix A be approved.
- (b) That the date for Annual Council meeting be agreed as Thursday 17<sup>th</sup> May, 2018.
- (c) That the Head of Democratic Services be authorised to make amendments to the calendar resulting from any constitutional changes that may be agreed, in accordance with the provisions of the Constitution.

3. **Slough Joint Wellbeing Strategy Priorities and Other Implications**

None arising from this report which is administrative in nature.

4. **Supporting Information**

- 4.1 A draft programme of meetings has been drawn up and is appended to this report. Members are reminded that to assist with diary management, an 18 month rolling calendar of meetings for the period May 2017 to December 2018 has been drawn up.
- 4.2 If alterations to the calendar are required as a result of any changes to the Constitution, it is proposed that the Head of Democratic Services be authorised to make changes following appropriate consultation in accordance with the Constitution.

- 4.3 It has been necessary to change the date of the scheduled Annual Council Meeting from Tuesday 15<sup>th</sup> May to Thursday 17<sup>th</sup> May 2018.
- 4.4 The calendar of meetings has been amended to reflect the revised terms of reference for the Joint Parenting Panel in that four meetings of the Panel be scheduled for the municipal year.
- 4.5 Parish Council meeting dates have been incorporated within the calendar. However, dates for Britwell Parish Council are subject to confirmation at its Annual Parish Council meeting in May 2018.
- 4.6 Members are advised that Parish Council Forum meeting dates are not scheduled in the Calendar of Meetings and meetings will be arranged on an ad hoc basis when required.

5. **Appendices**

Appendix A – Draft Calendar of Meetings 2018/19

**Background Papers**

None.